

Section: Division of Nursing

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**GUIDELINE**

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Approval: \_\_\_\_\_  
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HACKETTSTOWN REGIONAL MEDICAL CENTER

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P. Swanson, RN, MSN

**NEWBORN SERVICES**

(Scope)

**TITLE: INTAKE AND OUTPUT SHEET**

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PURPOSE: To record hourly intake and output for infants who have this ordered, during Cerner downtime.

NATURE OF FROM: Permanent

TARGETED  
POPULATION: All infants with intake and output ordered and any infant on IV therapy during downtime.

CONTENT: 1. Fill out 24 hour Intake Intravenous Record and 24 hour downtime Output Record and place in chart.